

**CONFIGURATION MANAGEMENT PROCESS**

***[Project’s name]***



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| --- | --- | --- | --- |
| Date | Version | Author | Description |
| [dd/mm/yy] | [version] | [Name] | [Description update in document] |
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**REVISIONS**

# Project’s member lists:

|  |  |
| --- | --- |
| No | Name |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

# Introduction:

## Document Purpose:

*[Description document purpose]*

## Scope:

*[Description document scope]*

## Guidelines

*[Description guidelines that use to guide how to use configuration management process]*

## Abbreviations and Acronyms

|  |  |
| --- | --- |
| Abbreviations | Acronyms |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

# Configuration Management Process:

## O***verview:***

*[Description project’s overview model of process that use to manage configuration]*

## Configuration Management Process:

### Model

*[Model of all step of configuration management process]*

#### Description

*[Description all step of configuration management process]*

## Role and Responsibility

*[Description role and responsibility in configuration management in project]*

|  |  |  |
| --- | --- | --- |
| No | Role | Responsibility |
|  |  |  |
|  |  |  |
|  |  |  |

# Change management process

## Change management process

*[Description change management process by model]*

## Change management description

*[Description change management process]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Step | Input | Activities | Output | Roles |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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